

# What to Expect in the Validation Process?



## Before your Validation

- You will receive a call to verify:
  - Who the primary contact person will be for the validation
  - The best phone number to use
  - The best email address to use
  - Classroom information
    - (e.g., all groups of children represented)
  - Program type information
    - (i.e., GSRP, Early Head, Head Start or NAEYC Accredited)
- You will receive information on what to expect next and receive answers to your questions.
- Your Validator will contact you to schedule the validation call on a day and time that works best for you.

## During the Validation

- You can expect the validation call to take approximately an hour
- Your Validator will:
  - Ask any clarifying questions she may have related to the documents
  - Have a discussion about the program quality indicator on your Self-Assessment Survey
  - Send an additional document letter via email, if applicable
  - Answer any questions you may have
  - Explain next steps in the process

It is also helpful to:

- Have access to a copy of:
  - Self-Assessment Survey
  - Self-Assessment Survey online
  - Uploaded documents
  - List of all staffs (director, lead(s), assistant(s)) hire dates

## After the Validation

The Validator will:

- Review additional documentation, if applicable
- Write a clear and concise report for you

You will receive your results:

- From your Quality Improvement Consultant who will contact you to share the written report(s)

Your Great Start to Quality Star rating will publish and be valid for two years.

## Helpful Resources

- [Great Start to Quality User Guide](#)
- [Great Start to Quality Program Quality Indicator Guidance Document for Family/Group without assistants](#)
- [Great Start to Quality Program Quality Indicator Guidance Document for Family/Group with assistants](#)
- [Great Start to Quality Program Quality Indicator Guidance Document for Family/Group Center](#)

If you need assistance, please contact your local Great Start to Quality Resource Center at 1-877-614-7328.