

Additional Documentation (SAS Incomplete Status)

Once you have completed the validation call, you may have to upload additional documentation and resubmit the Self-Assessment Survey (SAS). Take these steps:

1. Access Profile

You can access your profile by visiting www.greatstarttoquality.org/getting-started

ACCESS PROFILE →

2. Login to GSQ STARS



*If you signed into MiRegistry to access your Organization Profile, navigate to the **Case Overview** button, by selecting the **STARS** tab.

STARS

3. Open Self-Assessment Survey

Select the **Case Overview** button and then the **Self-Assessment Survey** button appears on the right. Select the button.

Case Overview

Self-Assessment Survey

GSRP Only: Choose **Select** to pick a classroom.

Select

4. Open Indicator Guidance and Complete SAS

Select the link in each category to open the Indicator Guidance.

Family and Community Partnerships

Communication between educators and families plays a key role in the quality of care a program provides. Building relationships with a child's family and community builds shared understanding and creates consistency for the child.

[More guidance on Family and Community Partnership indicators.](#)

Select **Review** to open and complete the SAS for each category.

Review

5. Upload Documentation

Documentation is required for incomplete indicators.

Select **+File** to add a document from your computer or mobile device.

+ File



6. Submit SAS

Once all categories are marked as complete, the SAS can be submitted.

When the SAS(s) is completed, select the **Submit for Rating** button.

Submit for Rating

Questions? Contact your local Great Start to Quality

Resource Center at 1 877 614 7328 or email greatstarttoquality@ecic4kids.org