

# THE OUT-OF-SCHOOL TIME RATING PROCESS

1

## Access Profile

Access the program's profile by visiting [www.greatstarttoquality.org/earn-a-rating/](http://www.greatstarttoquality.org/earn-a-rating/)

2

## Login to GSQ STARS

Access the Organization Profile, navigate to the Case Overview button, by clicking on the STARS tab.

3

## Application

Complete and submit the Great Start to Quality Rating Application

4

## Self-Assessment Survey

Complete and submit the Out-of-School Time Self-Assessment Survey

5

## Validation

All programs will receive a validation phone call and upload additional documentation if requested by the Validator

6

## Results Communication

Receive Validation results and quality improvement supports from Kate Porter, MASP Quality Coach, as assigned by the Validation Manager

7

## On-Site Assessment

Receive an on-site assessment using the *School-Age PQA with Extended Observation Scales* for programs who rated at a 4 or 5 Star

8

## Action Items

Determine Action Items for quality improvement based on Validation and On-Site Assessment results



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