



Supporting Excellence in Early Education

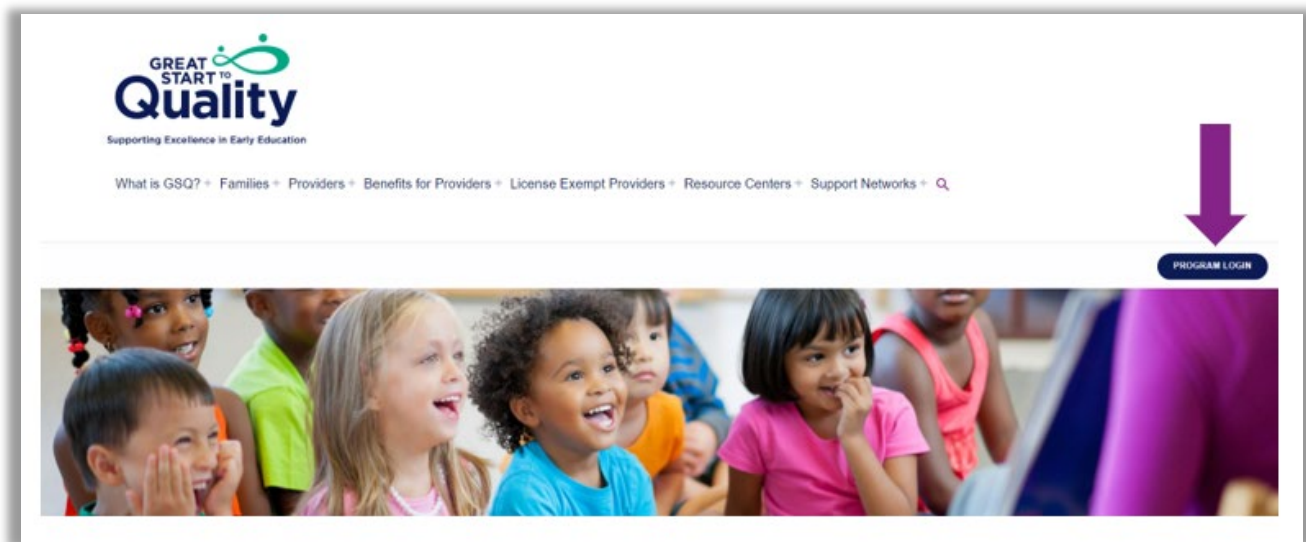
Updating The Program Profile

Families count on Great Start to Quality to find quality care that meets their needs. Make sure your program's profile is updated as often as possible to provide the most accurate information to families looking to enroll in your program. The information entered in the program profile is made available to those searching for child care using the Great Start to Quality website.

Use this document to learn more about the program profile and follow the steps to make the most of this free marketing tool. Your local Resource Center can help with updating the program profile, answer questions, and share helpful tips. Contact them at 1-877-614-7328.

Access Program Profile

Go to the Great Start to Quality website at www.greatstarttoquality.org and select PROGRAM LOGIN.



Enter the email and password. A two-factor authentication code is required when you are on a new wireless network (Wi-Fi). The authentication code will be sent to the email connected to the program profile account. If you are unsure of your email and password, please contact your local Resource Center by calling 1-877-614-7328.

Please Enter Your Information

Email Address

Password [Show](#)

A code has been sent to
Please check your
email and enter the code in the following
box.

Authentication code


[Login](#)

[Request Password](#)

(877)-614-7328 | greatstarttoquality@ecic4kids.org

Program Profile Tabs

There are eight (8) tabs in the program profile. The tabs are used to update information in the program profile, access the Great Start to Quality system, and provide additional information to the program.



**GREAT
START TO
Quality**

Supporting Excellence in Early Education

Central

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Update Data	Pictures	View Profile	Cost of Care	Consumer Ed	Referral Counts	GSQ	Grants
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Update Data

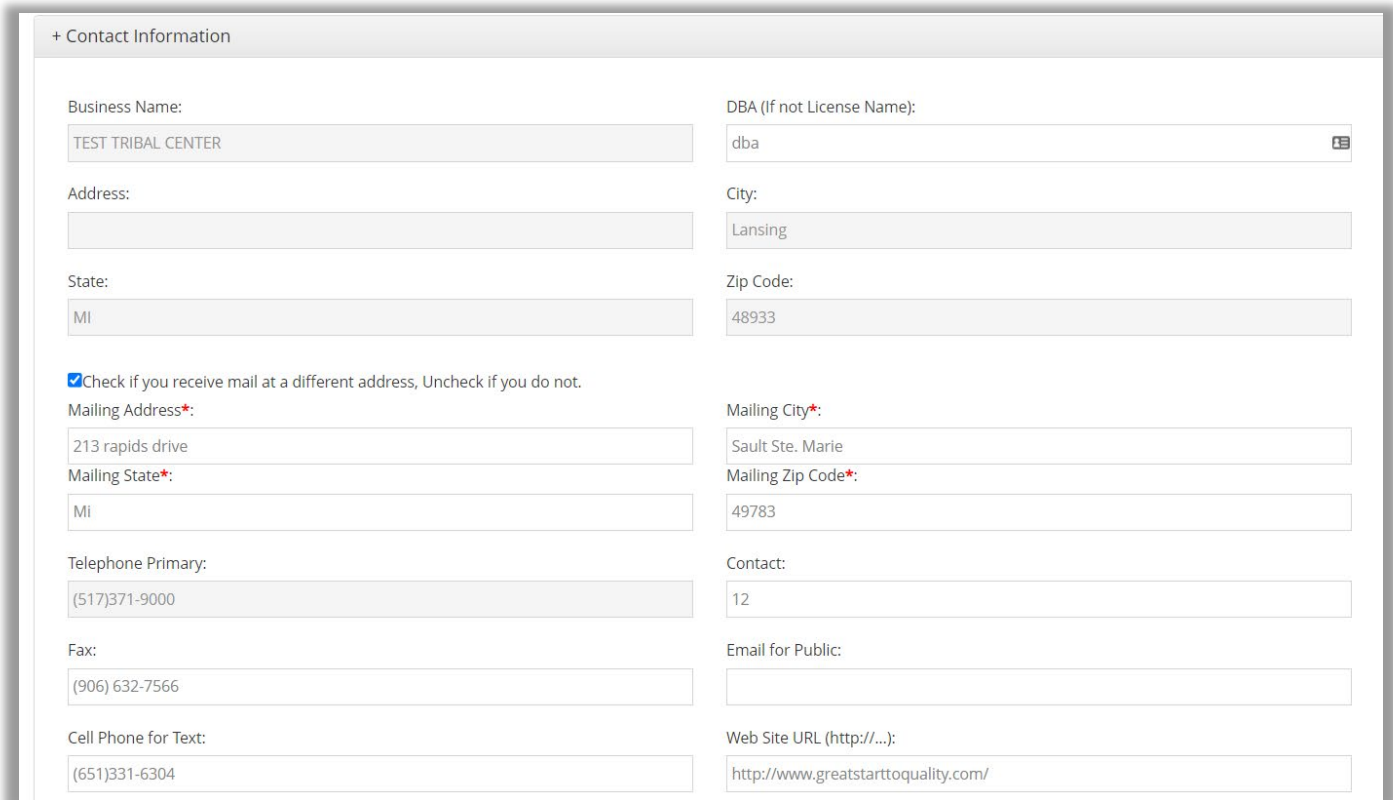
The Update Data tab contains seven (7) sections to add detailed information about the program. Select the + sign to expand each section and the Save button to save the entered information.



The screenshot shows a web interface with a top navigation bar containing tabs: Update Data (highlighted), Pictures, View Profile, Cost of Care, Consumer Ed, Referral Counts, GSQ, and Grants. Below the navigation bar is a sidebar with seven expandable sections, each with a plus sign: Contact Information, Program Types, Credentials, About Our Program, Our Schedule, Program Data by Age, and Special Needs. A Save button is located in the top right corner of the main content area.

Contact Information

Address, phone number, email address, and website. Some sections may be directly imported from licensing and cannot be edited. If something is incorrect in one of the non-editable fields, contact the Child Care Licensing Bureau (LARA-CCLB-Help@michigan.gov) to make the change.



The screenshot shows the expanded Contact Information form. It contains the following fields and options:

- Business Name:** TEST TRIBAL CENTER
- DBA (If not License Name):** dba
- Address:** (empty field)
- City:** Lansing
- State:** MI
- Zip Code:** 48933
- Check if you receive mail at a different address, Uncheck if you do not.
- Mailing Address*:** 213 rapids drive
- Mailing State*:** MI
- Mailing City*:** Sault Ste. Marie
- Mailing Zip Code*:** 49783
- Telephone Primary:** (517)371-9000
- Contact:** 12
- Fax:** (906) 632-7566
- Email for Public:** (empty field)
- Cell Phone for Text:** (651)331-6304
- Web Site URL (http://...):** http://www.greatstarttoquality.com/

Program Types

Types of programming offered at the program (Preschool, Head Start, Early Head Start, Great Start Readiness Program, School Age ONLY, Montessori, Reggio Inspired, Faith-based, Cooperative)

+ Program Types

- Preschool
- Head Start
- Early Head Start
- Great Start Readiness Program
- School Age ONLY
- Montessori
- Reggio Inspired
- Faith-based
- Cooperative

Credentials

Types of accreditations and memberships held by the program or staff. Primary and secondary language used in the program.

+ Credentials

*License ID: TribalC1193695	License Established: 10/01/2022
Date of Last Inspection: 	
Accreditation : [National Accreditation: Yes]	
<input type="checkbox"/> NAC ↗	<input type="checkbox"/> NAEYC ↗
Accreditation Date: 01/15/2015	Accreditation Expires: 01/15/2016
SIGMA Vendor Number: 	Primary Language:
Secondary Language: 	SIGMA Mail Code:
Memberships :	
<input type="checkbox"/> Member of Child Care Associations	<input type="checkbox"/> Member of Early Ed Organizations
<input type="checkbox"/> Participates in Early Care and Education	<input type="checkbox"/> Participates in Nutritional Food Program

About Our Program

A personalized message to families. This is the best place to share program goals, philosophies, and unique offerings.

+ About Our Program

Message to Families:

Provide superior care for.....

Care Settings:

Organization Type:

For-Profit Non-Profit

Chain/Franchise Public Schools

Private Schools College/University

Charter Schools ISD or RESA ↕

Privately owned business Community Action Agency

Community Based Organization Human Services Agency

Religious Affiliations:

Information about the program's care setting, organization type, religious affiliations, program environment, and meals and transportation offered.

Environment:

Outdoor Play Equipment Pet Free

Internet Viewing Air Conditioned

Video Monitoring Fenced Yard

Intergenerational Learning Pool/Lake

Meals:

Breakfast Organic

Lunch Meals for a Fee

Dinner Parent Brings Food

Snacks Special Diets ↕

USDA Food Program Member ↕

Transportation:

Near Public For Field Trips

To Nearby Schools To and From Home







No Transportation

Our Schedule

The days and hours the program is opened, types of care, and year schedule.

+ Our Schedule

Note: For 24 hour care, enter Open 12:00 AM and Close 11:59 PM. Day shift is used for referral searches.

DAY	OPEN	CLOSE
Monday	6:00am ▾	8:00pm ▾
 Tuesday	7:45am ▾	4:00pm ▾
 Wednesday	7:15am ▾	6:00pm ▾
 Thursday	7:00am ▾	5:45pm ▾
 Friday	11:15am ▾	4:00pm ▾
 Saturday	▾	▾
 Sunday	▾	▾

Schedule :

<input type="checkbox"/> Full-Time	<input type="checkbox"/> Part-Time
<input type="checkbox"/> Temporary	<input type="checkbox"/> Drop-in/Hourly
<input type="checkbox"/> Before School	<input type="checkbox"/> After School
<input type="checkbox"/> Day	<input type="checkbox"/> Evening
<input type="checkbox"/> Overnight	<input type="checkbox"/> 24 Hours
<input type="checkbox"/> Weekend	<input type="checkbox"/> Rotating

Year Schedule:

▾

Program Data by Age

Age groups served, the rates, and number of openings, number of children receiving subsidy, desired capacity, group size and ratios, business policies/practices, and funding sources. To update this section, programs need to select the box and enter the information.

+ Program Data by Age

+ Child Details:

Age Group	\$FT Week	\$Hourly	\$Day	FT Openings	PT Openings	FT Enrolled	PT Enrolled
Infant (Birth - 1 year)	150.00	10.00	30.00	0	0	1	1
Toddler (1 - 3 years)	150.00	10.00			12	5	5
Preschool (3 - 5 years)	150.00	10.00		4	4	4	4
Kindergarten (5 - 6 years)	100.00	10.00		11	12	5	5
School Age (Before/After Care, Summer Care)	50.00	10.00		11	12	5	5

+ More Details:

Age Group	Receive Subsidy	Desired Capacity	Licensed Capacity	# Classrooms	Group Size	Staff Child Ratio
Infant (Birth - 1 year)	2	25	25	0	0	5:1
Toddler (1 - 3 years)	2	25	25	0	0	5:1
Preschool (3 - 5 years)	2	25	25	0	0	5:1
Kindergarten (5 - 6 years)	2	25	25	0	0	5:1
School Age (Before/After Care, Summer Care)	2	25	25	0	0	5:1

Care for Ages:
 From: 4 Years 1 Months
 To: 6 Years 1 Months

Licensed for Ages:
 From: 0 Years 3 Months
 To: 10 Years 0 Months

Desired Capacity:
 12

Business Policies/Practices:

- Registration Fee
- Eligibility Criteria
- Routine Reports
- Routine Conferences
- Pay Expected when Program is Absent
- Funding Sources** ↕
- Sibling Discount ↕
- Scholarships ↕
- Title1 ↕
- Supply Fee
- Written Contract
- Daily Contact Sheet
- Pay Expected when Child is Absent
- Newsletter
- Sliding Fee ↕
- Child Development and Care (CDC) Subsidy ↕
- Other

Special Needs

Special needs accommodations provided and served by the program.

+ Special Needs

Behavior Related :

Autism ADHD Behavior Disorder Emotional Disorder

Challenging Behavior

Developmental Delays :

Speech Language Gross Motor Fine Motor Social Emotional

Global Development Cognitive

Medical/Genetic :

Cerebral Palsy Down Syndrome Hearing Impairment Visual Impairment

Spina Bifida Food Allergies Asthma Catheter

Diabetes Feeding GI Tube Injections Monitors

Seizure Epilepsy Tracheostomy Environmental Allergies

General Support :

Wheelchair Access Walker Access Administer Medications On Site Nurse

Therapists Welcome Special Diets Transportation

Special Services Therapy :

Speech Language Occupational Physical Developmental

Psychological

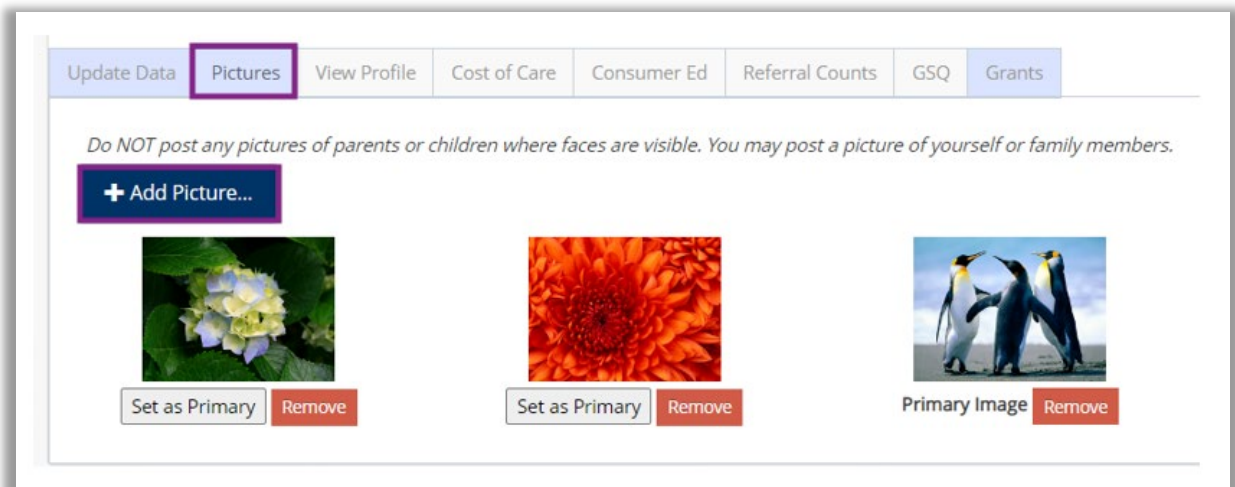
Pictures

The Pictures tab allows programs to add pictures of the program. A picture says a thousand words and families want to see what the program looks like. Add a picture of the front of the program, the indoor or outdoor environment, logos, or a graphic to highlight what the program offers.

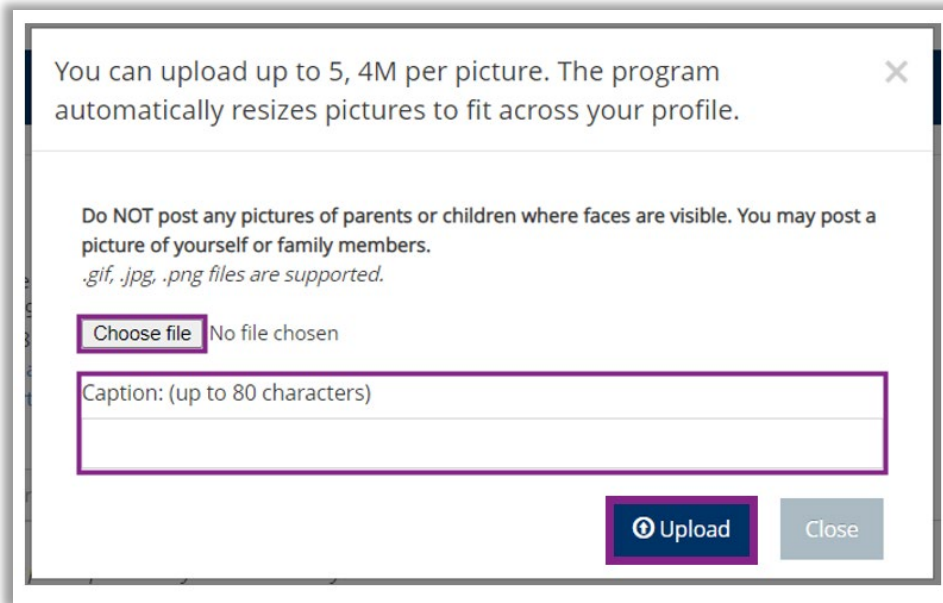
Do NOT post any pictures of parents or children where faces are visible. You may post a picture of yourself or family members.

How to add a picture

To add a picture, select the + Add Picture... button.



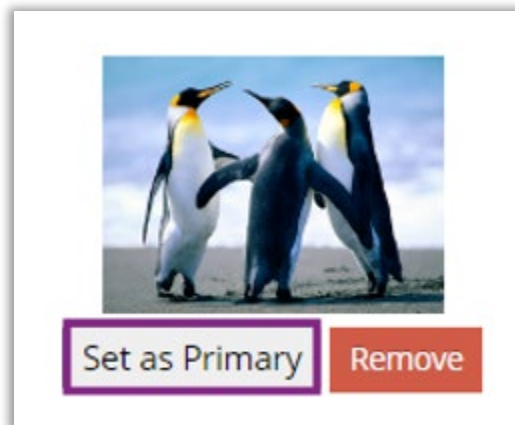
After selecting the + Add Picture... button, a pop-up box will appear. Select the Choose file button and chose a picture file to upload (.gif, .jpg, .png file types are supported). Then select the Upload button. Programs may also add a caption to the picture.



The image shows a pop-up dialog box for uploading a picture. At the top, it states: "You can upload up to 5, 4M per picture. The program automatically resizes pictures to fit across your profile." Below this is a warning: "Do NOT post any pictures of parents or children where faces are visible. You may post a picture of yourself or family members. .gif, .jpg, .png files are supported." There is a "Choose file" button next to the text "No file chosen". Below that is a text input field labeled "Caption: (up to 80 characters)". At the bottom right, there are two buttons: "Upload" and "Close".

Set as Primary

Programs may select a picture to Set as Primary by selecting the Set as Primary button. The picture selected will appear next to the program's contact information on the program profile. All other pictures will appear in the banner at the top of the program profile.



View Profile

The View Profile tab allows the program to see how the program profile will look to families and others searching for programs.

Cost of Care

The Cost of Care tab shows the average cost of full-time weekly care at the county level. It breaks down the average cost by age ranges and license type of programs that have entered their data into their Great Start to Quality program profile.

Consumer Ed

The Consumer Ed tab contains links for Guidelines for Safe Child Care Operations During COVID-19 and Resources for Families & Programs.

Referral Counts

The Referral Counts tab tracks the number of times the program profile was printed and emailed by people searching for child care using the Great Start to Quality website.

GSQ

The GSQ tab pulls up the login page for programs to access the Great Start to Quality quality improvement system.

Grants

The Grants tab may list some grants programs are eligible to apply for.

Funding from the Office of Great Start within the Michigan Department of Education supports the implementation of Great Start to Quality.

March 2023