



Supporting Excellence in Early Education

Updating the Program Profile

Families count on Great Start to Quality to find quality care that meets their needs. Make sure your program's profile is updated as often as possible to provide the most accurate information to families looking to enroll in your program. The information entered in the program profile is made available to those searching for child care using the Great Start to Quality website.

Use this document to learn more about the program profile and follow the steps to make the most of this free marketing tool. Your local Resource Center can help with updating the program profile, answer questions, and share helpful tips. Contact them at 1-877-614-7328.

Access Program Profile

Go to the Great Start to Quality website at www.greatstarttoquality.org and select "PROGRAM LOGIN".



Enter the “Email Address” and “Password”. A two-factor authentication code is required with your very first log in and when you are on a new wireless network (Wi-Fi). The authentication code will be sent to the email connected to the program profile account. If you are unsure of your email and password, please contact your local Resource Center by calling 1-877-614-7328.

Please Enter Your Information

Email Address

Password [Show](#)

A code has been sent to
Please check your
email and enter the code in the following
box.

Authentication code

[Login](#)

[Request Password](#)

(877)-614-7328 | greatstarttoquality@ecic4kids.org

Program Profile Tabs

There are eight (8) tabs in the program profile. The tabs are used to update information in the program profile, access the Great Start to Quality system, and provide additional information to the program.

GREAT START TO Quality
Supporting Excellence in Early Education

Central

8164 Executive Court, Suite A
Lansing, MI 48917
(877)-614-7328
greatstarttoquality@ecic4kids.org
www.greatstarttoquality.org/

Update Data	Pictures	View Profile	Cost of Care	Consumer Ed	Referral Counts	GSQ	Grants
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Update Data

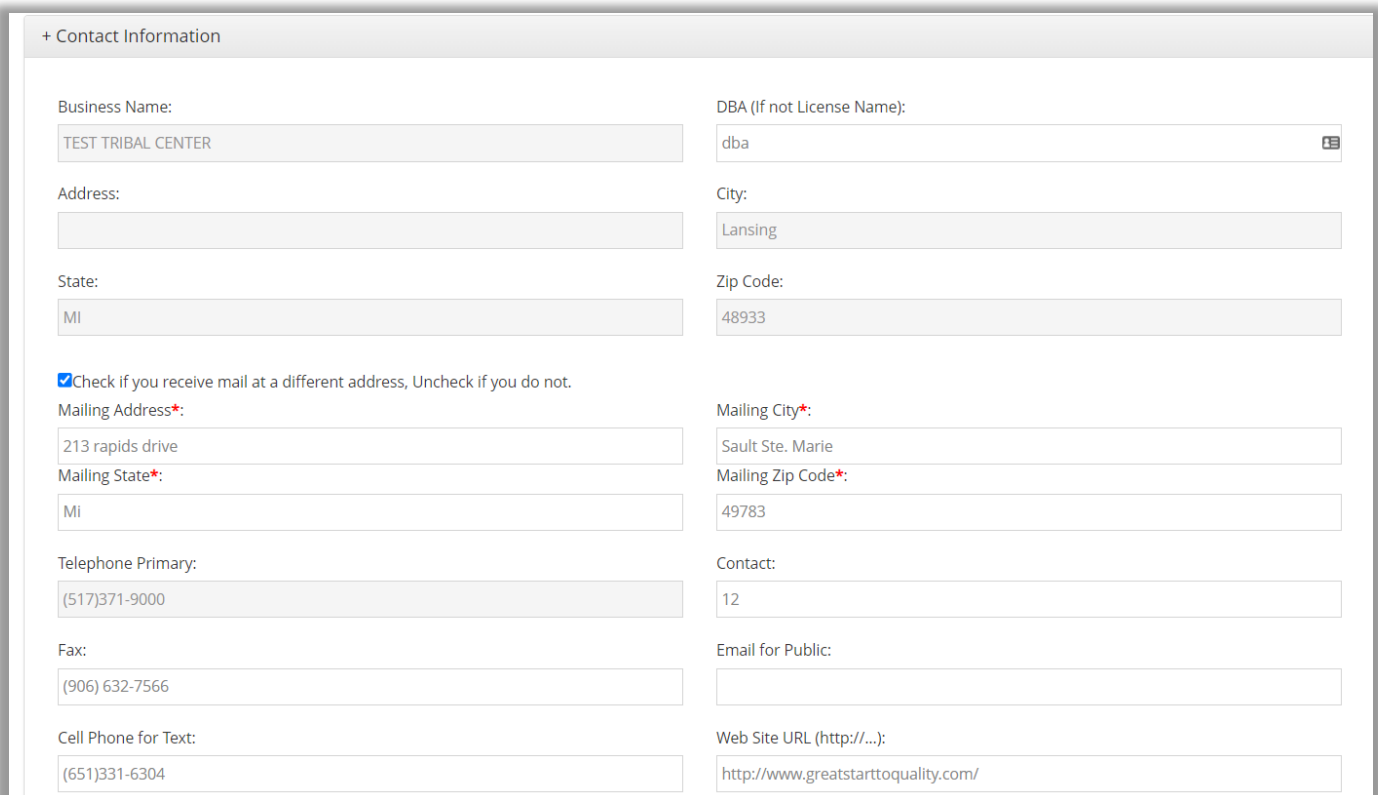
The Update Data tab contains seven (7) sections to add detailed information about the program. Select the + sign to expand each section and the Save button to save the entered information.



The screenshot shows the 'Update Data' tab selected in a navigation bar. Below the navigation bar, there is a list of seven sections, each with a '+' icon to expand it. The sections are: Contact Information, Program Types, Credentials, About Our Program, Our Schedule, Program Data by Age, and Special Needs. A 'Save' button is located on the right side of the form.

Contact Information

Address, phone number, email address, and website. Some sections may be directly imported from licensing and cannot be edited. If something is incorrect in one of the non-editable fields, contact the Child Care Licensing Bureau (MiLEAP-CCLB-Help@michigan.gov) to make the change.



The screenshot shows the 'Contact Information' form. The form is titled '+ Contact Information'. It contains several input fields for business and contact details. The 'Business Name' field contains 'TEST TRIBAL CENTER'. The 'DBA (If not License Name)' field contains 'dba'. The 'Address' field is empty. The 'City' field contains 'Lansing'. The 'State' field contains 'MI'. The 'Zip Code' field contains '48933'. There is a checkbox labeled 'Check if you receive mail at a different address, Uncheck if you do not.' which is checked. Below this, there are fields for 'Mailing Address*' (213 rapids drive), 'Mailing State*' (MI), 'Mailing City*' (Sault Ste. Marie), and 'Mailing Zip Code*' (49783). There are also fields for 'Telephone Primary' ((517)371-9000), 'Fax' ((906) 632-7566), 'Cell Phone for Text' ((651)331-6304), 'Contact' (12), 'Email for Public' (empty), and 'Web Site URL (http://...):' (http://www.greatstarttoquality.com/).

Program Types

Types of offerings at the program are dependent on the license type. Not all license types have all options. Options are Cooperative, Faith-based, Montessori, Reggio Inspired, Preschool, Strong Beginnings, Great Start Readiness Program, Early Head Start, Head Start, School-age, and Nature-based.

+ Program Types

☐ Cooperative

☐ Faith-based

☐ Montessori

☐ Reggio Inspired

☐ Preschool

☐ Strong Beginnings

☐ GSRP-Great Start Readiness Program

☐ Early Head Start

☐ Head Start

☐ School-age

☐ Nature-based

Credentials

Types of accreditations and memberships held by the program or staff. Primary and secondary language used in the program.

+ Credentials

*License ID:

TribalC1193695

License Established:

10/01/2022

Date of Last Inspection:

Accreditation : [\[National Accreditation: Yes\]](#)

☐ NAC

☐ NAEYC

Accreditation Date:

01/15/2015

Accreditation Expires:

01/15/2016

SIGMA Vendor Number:

Primary Language:

Secondary Language:

SIGMA Mail Code:

Memberships :

☐ Member of Child Care Associations

☐ Member of Early Ed Organizations

☐ Participates in Early Care and Education

☐ Participates in Nutritional Food Program

About Our Program

A personalized message to families. This is the best place to share program goals, philosophies, and unique offerings.

+ About Our Program

Message to Families:

Provide superior care for.....

Care Settings:

Organization Type:

☐ For-Profit

☐ Chain/Franchise

☐ Private Schools

☐ Charter Schools

☐ Privately owned business

☐ Community Based Organization

☐ Non-Profit

☐ Public Schools

☐ College/University

☐ ISD or RESA ↗

☐ Community Action Agency

☐ Human Services Agency

Religious Affiliations:

Information about the program’s care setting, organization type, religious affiliations, program environment, and meals and transportation offered.

Environment:

☐ Outdoor Play Equipment

☐ Internet Viewing

☐ Video Monitoring

☐ Intergenerational Learning

☐ Pet Free

☐ Air Conditioned

☐ Fenced Yard

☐ Pool/Lake

Meals:

☐ Breakfast

☐ Lunch

☐ Dinner

☐ Snacks

☐ USDA Food Program Member ↗

☐ Organic

☐ Meals for a Fee

☐ Parent Brings Food

☐ Special Diets ↗

Transportation:

☐ Near Public

☐ To Nearby Schools

☐ No Transportation

☐ For Field Trips







☐ To and From Home

Our Schedule

The days and hours the program is opened, types of care, and year schedule.

+ Our Schedule

Note: For 24 hour care, enter Open 12:00 AM and Close 11:59 PM. Day shift is used for referral searches.

DAY	OPEN	CLOSE
Monday	6:00am ▾	8:00pm ▾
 Tuesday	7:45am ▾	4:00pm ▾
 Wednesday	7:15am ▾	6:00pm ▾
 Thursday	7:00am ▾	5:45pm ▾
 Friday	11:15am ▾	4:00pm ▾
 Saturday	▾	▾
 Sunday	▾	▾

Schedule :

☐ Full-Time

☐ Temporary

☐ Before School

☐ Day

☐ Overnight

☐ Weekend

☐ Part-Time

☐ Drop-in/Hourly

☐ After School

☐ Evening

☐ 24 Hours

☐ Rotating

Year Schedule:

▾

Program Data by Age

Age groups served, the rates, and number of openings, number of children receiving subsidy, desired capacity, group size and ratios, business policies/practices, and funding sources. To update this section, programs need to select the box and enter the information.

+ Program Data by Age

+ Cost of Care:

Age Group	Full-Time Weekly Rate	Part-Time Rate for 2 Days	Part-Time Rate for 3 Days	Drop-In Daily Rate
Infant (Birth - 1 year)				
Toddler (1 - 2 years)				
Toddler (2 - 3 years)				
Preschool (3 - 4 years)				
PreK (4 - 5 years)				
Kindergarten (5 - 6 years)				
School-age (Before/After Care, Summer Care)				

+ Current Openings:

Age Group	Tuition-Based Openings	Early Head Start Openings	Head Start Openings	GSRP Openings	Subsidy Openings	FT Openings	PT Openings
Infant (Birth - 1 year)						0	0
Toddler (1 - 2 years)						0	0
Toddler (2 - 3 years)							
Preschool (3 - 4 years)			16			0	0
PreK (4 - 5 years)			16				
Kindergarten (5 - 6 years)						0	0
School-age (Before/After Care, Summer Care)						0	0

+ Enrollment Details:

Age Group	Number of Classrooms	Children Receiving Subsidy	Total Age Group Capacity	FT Enrolled	PT Enrolled
Infant (Birth - 1 year)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Toddler (1 - 2 years)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
Toddler (2 - 3 years)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Preschool (3 - 4 years)	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="36"/>	<input type="text" value="0"/>
PreK (4 - 5 years)	<input type="text" value="1"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Kindergarten (5 - 6 years)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
School-age (Before/After Care, Summer Care)	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

Care for Ages:

From:

4
Years

1
Months

To:

6
Years

1
Months

Licensed for Ages:

From:

0
Years

3
Months

To:

10
Years

0
Months

Desired Capacity:

12

Business Policies/Practices:

☐ Registration Fee
☐ Supply Fee

☐ Eligibility Criteria
☐ Written Contract

☐ Daily Contact Sheet
☐ Routine Conferences

☐ Pay Expected when Child is Absent
☐ Pay Expected when Program is Absent

☐ Newsletter

Funding Sources

☐ Sibling Discount
☐ Sliding Fee

☐ Community or Program Scholarships
☐ Child Development and Care (CDC) Scholarships

☐ Military Assistance
☐ Title1

☐ Other

Special Needs

Special needs accommodations provided and served by the program.

+ Special Needs

Behavior Related :

☐ Autism

☐ Challenging Behavior

☐ ADHD

☐ Behavior Disorder

☐ Emotional Disorder

Developmental Delays :

☐ Speech Language

☐ Global Development

☐ Gross Motor

☐ Cognitive

☐ Fine Motor

☐ Social Emotional

Medical/Genetic :

☐ Cerebral Palsy

☐ Spina Bifida

☐ Diabetes

☐ Seizure Epilepsy

☐ Down Syndrome

☐ Food Allergies

☐ Feeding GI Tube

☐ Tracheostomy

☐ Hearing Impairment

☐ Asthma

☐ Injections

☐ Environmental Allergies

☐ Visual Impairment

☐ Catheter

☐ Monitors

General Support :

☐ Wheelchair Access

☐ Therapists Welcome

☐ Walker Access

☐ Special Diets

☐ Administer Medications

☐ Transportation

☐ On Site Nurse

Special Services Therapy :

☐ Speech Language

☐ Psychological

☐ Occupational

☐ Physical

☐ Developmental

Pictures

The Pictures tab allows programs to add pictures of the program. A picture says a thousand words and families want to see what the program looks like. Add a picture of the front of the program, the indoor or outdoor environment, logos, or a graphic to highlight what the program offers.

Do NOT post any pictures of parents or children where faces are visible. You may post a picture of yourself or family members.

How to add a picture

To add a picture, select the “+ Add Picture”... button.

Update Data

Pictures

View Profile

Cost of Care

Consumer Ed


Referral Counts

GSQ

Grants


Do NOT post any pictures of parents or children where faces are visible. You may post a picture of yourself or family members.

+ Add Picture...




Set as Primary

Remove



Set as Primary

Remove

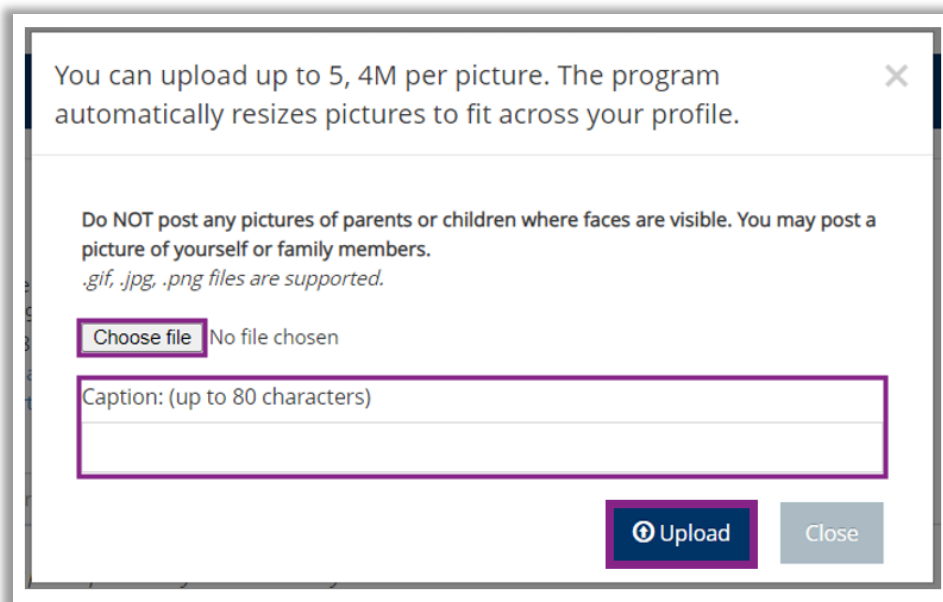


Primary Image

Remove

9

After selecting the + Add Picture... button, a pop-up box will appear. Select the “Choose file” button and chose a picture file to upload (.gif, .jpg, .png file types are supported). Then select the Upload button. Programs may also add a “Caption” to the picture.

A screenshot of a web application's image upload modal. At the top, a message states: "You can upload up to 5, 4M per picture. The program automatically resizes pictures to fit across your profile." Below this is a warning: "Do NOT post any pictures of parents or children where faces are visible. You may post a picture of yourself or family members. .gif, .jpg, .png files are supported." There is a "Choose file" button next to the text "No file chosen". Below that is a text input field labeled "Caption: (up to 80 characters)". At the bottom right are two buttons: "Upload" (with a circular arrow icon) and "Close".

You can upload up to 5, 4M per picture. The program automatically resizes pictures to fit across your profile.

Do NOT post any pictures of parents or children where faces are visible. You may post a picture of yourself or family members.
.gif, .jpg, .png files are supported.

Choose file No file chosen

Caption: (up to 80 characters)

Upload Close

Set as Primary

Programs may select a picture to Set as Primary by selecting the “Set as Primary” button. The picture selected will appear next to the program’s contact information on the program profile. All other pictures will appear in the banner at the top of the program profile.



View Profile

The View Profile tab allows the program to see how the program profile will look to families and others searching for programs.

Cost of Care

The Cost of Care tab shows the average cost of full-time weekly care at the county level. It breaks down the average cost by age ranges and license type of programs that have entered their data into their Great Start to Quality program profile.

Consumer Ed

The Consumer Ed tab contains links for Guidelines for Safe Child Care Operations During COVID-19 and Resources for Families & Programs.

Referral Counts

The Referral Counts tab tracks the number of times the program profile was printed and emailed by people searching for child care using the Great Start to Quality website.

GSQ

The GSQ tab pulls up the login page for programs to access the Great Start to Quality quality improvement system.

Grants

The Grants tab may list some grants programs are eligible to apply for.

These materials were developed under a grant awarded by the Michigan Department of Lifelong Education, Advancement, and Potential using Child Care Development Funds (CCDF).

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